

ALE Board Meeting 12/7/2022

Present: Jonathan Browning, Renea Dawes, LJ Calejari, Justen Sheridan, Staci Romano, Denni Smiley, Reuben Ramirez, Jeff Oase, Scott Kooreman, Jennifer Ackerman, Jake Potter

Absent: Lisa Davidson, Sam Kraft

Call to order: 12:02

PD Issue: Last month we brought this up with HR and still no further movement from them. No updates so far. ND is still going through the document presented by the employee. We are hoping for more information during today's meeting.

Clerk Positions Renaming: HR took our information during the last meeting. Hopefully further will come with this meeting today. Today's meeting was moved to after our ALE board meeting.

Website Managers: John Stack was going to try and meet with us today. He has some options for us via his wife with reduced prices. The majority of our old information is gone. JB to meet up with John Stack regarding this.

Treasurer Report: Staci Romano and Jonathan Browning meet with our rep at the bank. Bank reps didn't finalize the 2 signatures line on the check since we need to re-vote with each change in board members/authorized signatures. We are going to have to vote again for the bank. Renea Dawes we will need a memo of approved board minutes. Minutes will need to show that a vote was conducted and that the board approves the 2 signatures. Jonathan Browning Motion: motion to approve Staci Romano and Jonathan Browning as authorized 2 party signatories to the ale banking account. Second: Denni Smiley. Yes: 11 (all present). No: 0. Board approves the motion set forth.

Hopefully with this approval, the statements will be shown each meeting.

Safety Report (Reuben Ramirez): Fire extinguisher inspections will be rescheduled from this week and hoping done by end of the year but possibly next year. Each building should have their own inspector for the first aid kits, AED's etc. Contact RR if each building doesn't have a person responsible. DS: still issues at city hall with first aid kits being empty. Possibly someone new responsible, but kits are still empty. RR: first aid, CPR will resume next year for city training.

Deferred Comp (Jennifer Ackerman/Jeff Oase): JA went to the 457U training. NFP came in and completed the training. Training was very informative. The educational committee has meet and they are working on getting out a survey to participants to gauge satisfaction with mission square. Transition to new website was bad. Mission square has hired additional staff for the phone wait time and they are working on additional improvements. After survey is back, will determine if we need to re-talk with mission square. It would be hard to move outside of this plan and do another RFP for another plan. City plan is to stick with the company since we get lower fees having everyone on the plan. Survey will come out in February and renewal with mission square comes up in September. JO: Chad's replacement is not hired yet which is making it hard for us to get a response. Hoping for a replacement in the new year. JA is comfortable sticking with mission square and feels that they are working to get better and make our communication with them better. There was a motion at the last meeting to change an under performing plan which will help some people.

Employee outreach (Sam Kraft/Renea Dawes): No new employee notice has come through.

HR Meeting: meeting was after our last meeting, same with today. Hopefully we will start the new year with the meetings being before our meeting.

Updates from 11/9/22:

New PD Job Classification: Overall consensus was that more money was needed for this position. JB, we also talked about needing more time to go over new positions and that a week was not enough time.

City Manager Update: JB went to this meeting. It was brief and they understand how understaffed the city currently is. A lot is on hold until staffing is gotten up. Focus right now is on recruitment and retention.

New Business: Nothing

Next Meeting: Proposing Jan 11. All ok with that. Next meeting is 1-11-23

Call to end: 12:28